



OPEN MEETING

REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE*

**Thursday, May 2, 2024 at 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA
Board Room and Virtual with Zoom**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings in-person and virtually. To submit comments or questions virtually for committee meetings, please use one of the following options:

1. Join the committee meeting via Zoom by clicking this link:
<https://zoom.us/j/92325659805>
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

NOTICE AND AGENDA

This Meeting May Be Recorded

1. Call Meeting to Order
2. Approval of the Agenda
3. Approval of the Meeting Report from April 4, 2024
4. Remarks of the Chair
5. Member Comments
6. Response to Member Comments
7. Department Head Update
 - a. Project Log
 - b. Tree Work Status Report
 - c. Greenius Training
 - d. Quarterly KPI's
8. Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.*
 - a. 2152-B Tree Removal Request
 - b. 5500-3E Tree Removal Request
 - c. 5584-A Tree Removal Request

9. Items for Discussion and Consideration

- a. AB 1572 Strategy
- b. Quality Control Presentation

10. Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

11. Committee Member Comments

12. Date of Next Meeting: Thursday, June 6, 2024 at 9:30 a.m.

13. Recess: At this time, the meeting will recess for a short break and reconvene to Closed Session to discuss contractual matters.

*A quorum of the Third Board or more may also be present at the meeting.

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Megan Feliz, Landscape Administrative Assistant
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, April 4, 2024 at 9:30 a.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center, 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Ira Lewis, Brad Rinehart, Reza Karimi,

COMMITTEE MEMBERS ABSENT: S.K. Park

OTHERS PRESENT: None

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Megan Feliz

1. Call Meeting to Order

Chair Lewis called the meeting to order at 9:31 a.m.

2. Approval of Agenda

Director Karimi made a motion to approve the agenda. Chair Lewis seconded. The meeting agenda was approved by unanimous consent.

3. Approval of the March 7, 2024 Report

Director Karimi made a motion to approve the meeting report. Director Rinehart seconded. The committee was in unanimous support.

4. Remarks of the Chair

Chair Lewis announced the committee and board would be focusing their attention to turf reduction. Their focus would be on Gates 11 and 14, due to AB 1572 and the deadline of 2029.

5. Department Head Update

Mr. Wiemann was directed last meeting to bring information on workers compensation claims. He provided the number of injuries per year, 6 in 2021, 8 in 2022, 8 in 2023 and 4 year to date. Mr. Wiemann updated the committee about the GRF project starting in West Creek next week.

a. Project Log

Mr. Wiemann discussed the provided Project Log. He updated the committee on the Bahia Blanca project, as he received the updated plans late yesterday. Mr. Wiemann will review them and send them out to the committee for comments next week. Chair Lewis let him know he is not in a hurry with this project as turf reduction is Third's focus at this time. Mr. Wiemann let the committee know the status of the habitat project and how they are currently working on the grow kill cycle. Directors made comments and asked questions.

b. Tree Work Status Report

Chair Lewis directed staff to add two columns to this report for the future. He is asking for the tree removals to have an area for what type of tree was planted and when it was planted. If no tree is planted, he would like it noted why.

c. Gate 11 Front Yard Designs

The committee was provided the updated schedule from the architect and recent plans last week. The committee made several comments on the plans. Mr. Wiemann asked the committee to email him their comments on the plan. Chair Lewis expressed his desire for rendering as the plans become finalized down the line. This would help show the residents living within these gates, how beautiful it can look when finished.

d. Update on Slope Renovations Schedule

Mr. Wiemann updated the committee letting them know the contractor is running on schedule currently. There is a slope that has a lot of over grown acacia, and is in a high fire area. He will be bringing a change order to be approved at next meeting for this area. He is working on getting the slope schedule for the contracted slopes and in-house crews updated on the website. It will be added to the three-week projection calendar.

e. Inspector Duty List- 52 Point Inspection

Mr. Wiemann notified the committee he misspoke at the last meeting it is not a 15-point inspection, but a 52-point inspection list. He notified the committee the new quality control supervisor started on Monday. He is currently familiarizing himself with the crews, their routines, and routes. Staff is working on looking for a new app for the position to be able to utilize in the field.

f. Update on Prior to Paint Oversight

Mr. Wiemann notified the committee the bid deadline was reached and we received three good bids. Each bid is missing a small piece, and he will be reaching out to each contractor to finalize their numbers. Once, that is completed Mr. Wiemann will call a special closed to present the contract options to the committee in detail. Mr. Wiemann explained he will be hiring an outside consultant to manage the oversight of this project. Due to the stop and start nature of the project, it may be not be prudent to hire a full-time in-house position to manage the oversight of the project.

g. Update Undesirable Tree Removal

Mr. Wiemann let the committee know the assignment of locating the Ficus trees has been given to Great Scott, the tree contractor. The goal in asking them to located the trees around the village is, they can also price quote cost to remove as they locate. Staff is hoping by there being a larger amount, it would provide a cost break over contract cost in removals.

h. Update on Slope Identification System

Mr. Wiemann let the committee know he is working with a consultant on this project. He is obtaining a quote to have the slopes and turf all digitally mapped. He is hoping to present the cost and contract at the next committee meeting.

6. Member Comments

One comment was made, regarding a suggestion on how to help Gate 11 and 14 better understand turf reduction.

7. Response to Member Comments

Mr. Wiemann and the committee responded to the comments. The committee directed staff to work with the GM's office in adding advisors, two from each gate, to the committee.

8. Items for Discussion and Consideration

Chair Lewis asked for all future tree requests to be placed on a consent calendar.

a. 3133-A Tree Trimming Request

The committee made one motion for all tree removals and trimming request. Chair Lewis made a motion to accept staff recommendations on all three requests. Director Rinehart seconded the motion. The motion passed unanimously.

b. 4006-3E Tree Removal Request

The committee made one motion for all tree removal and trimming request. Chair Lewis made a motion to accept staff recommendations on all three requests. Director Rinehart seconded the motion. The motion passed unanimously.

c. 3133-D Tree Removal Request

The committee made one motion for all tree removal and trimming request. Chair Lewis made a motion to accept staff recommendations on all three requests. Director Rinehart seconded the motion. The motion passed unanimously.

d. Slope Renovations Discussion

This topic was covered in previous discussions.

e. AB 1575- Recreational Dog Area

Mr. Wiemann explained that AB 1572 states an “informal dog recreation area” if noted on the map can be kept and turf does not have to be removed. With the mapping contract we can designate these zones. Mr. Wiemann cautioned the committee there currently are no formal guidelines at present as to what makes an area “informal dog area”, so it is best to be judicious about the areas they designate.

f. AB 1572- Compliance Program Gate 11& 14

Chair Lewis let Staff know he would like to focus on Gate 14 first, replacing turf with either “carpet of stars” or “kurapia.” He would like to get half of Gate 14 done this year, and other half next year. He is aware the budget would not allow for this amount and staff would have to request a supplemental to fund the project.

9. Items for Future Agendas

- Slope and Turf Map Contract
- Quality Control App
- Slope Change Order
- Ficus Tree Removal Cost

10. Committee Member Comments

Mr. Wiemann asked for direction from the committee on the landscape budget. The committee expressed their interest to add a cycle to shrub bed maintenance and slope maintenance. The committee asked for contracted mowing cost to be included in next year budget.

11. Date of Next Meeting: Thursday, May 2, 2024, at 9:30 a.m.

12. Adjourned at 11:06 a.m.

Ira Lewis

Ira Lewis (Apr 9, 2024 10:11 PM)

Ira Lewis, Chair

Kurt Wiemann, Staff Officer

Megan Feliz, Landscape Administrative Assistant

949-268-2565

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Third Mutual Landscape Project Log May 2024									
Project	Contractor	Description	Status	Estimated Completion	Completion	Budget Status	Budget	YTD*	Balance
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program, a combination of contracted work and in-house staff, working on a 6 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 395 trees, removed 4 and planted 1 tree.	Annual Program	7%	7%	\$578,588	\$42,406	\$536,182
	In-House Tree Crew		As of March 31, 2024, the in-house crew trimmed 92 trees and removed 31 trees.		17%	17%	\$401,600	\$69,949	\$331,651
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes. Replacing old, end of useful life plant material using drought tolerant where appropriate	On-going annual project using in-house crews.	Annual Program	14%	14%	\$200,293	\$28,381	\$171,913
Turf Reduction	N/A	Turf Reduction	Typical Front Yard Concept Plans; work on hold per Committee direction 4/24. Waiting on Committee comments on concepts.	May 2024	10%	4%	\$254,594	\$10,150	\$244,444
	David Voilz Design	Bahia Blanca Designs	Revised concepts sent to Committee for comment 4/11	June 2024	45%	43%	\$90,604	\$38,514	\$52,090
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	In progress, on schedule.	Annual Program	25%	31%	\$568,152	\$178,437	\$389,715
Prior To Paint Program	TBD	Annual Maintenance	Contract Awarded; Preconstruction meeting tentatively scheduled 5/6/24	Annual Program	0%	0%	\$1,750,000	\$0	\$1,750,000
Fire Risk Reduction	Mission Landscaping/FRS/Staff	Project includes the removal of vegetation with a high risk of fire.	Ongoing - Selective grow-kills in progress.	Annual Program	25%	13%	\$180,000	\$23,261	\$156,739

*Completion based upon invoices recieved to-date, 4/22/2024. In-House Expenses as of 02/29/2024.

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Third Mutual Off Schedule Tree Work

Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level	Replacement Tree	Location of Replacement
3/25/2024	3290	Hanger	Lemon Scented Gub	2	Hanger in Canopy	Staff		
3/26/2024	3103	Hanger	Brazilian Pepper	2	Hanger in canopy	Staff		
3/28/2024	5374	Removal	Manna Gum	16	In Decline	Staff		
3/28/2024	5494	Removal	Photinia	2	In Decline	Staff		
3/28/2024	4023	Removal	Purple Plum	2	In Decline	Staff		
3/28/2024	2358	Removal	Juniper	2	In Decline	Staff		
3/29/2024	3091	Hanger	Chinese Elm	3	Hanger in canopy	Staff		
3/29/2024	3092	Trim	Ficus Benjamina	3	Full trim	Staff		
4/2/2024	5258	Hanger	Cajeput Tree	6	Hanger in canopy	Staff		
4/2/2024	5353	Clearance	Cajeput Tree	2	Clear, Endweight	Staff		
4/2/2024	3167	Clearance	Camphor Tree	2	Clear, Endweight	Staff		
4/2/2024	3167	Clearance	Carolina Cherry	2	Clear, Endweight	Staff		
4/2/2024	3370	Clearance	Canary Island Pine	6	Clear, Endweight	Staff		
4/2/2024	5323	Hanger	Silk Oak	4	Hanger in canopy	Staff		
4/2/2024	969	Hanger	Spotted Gum	2	Hanger in canopy	Staff		
4/3/2024	2392	Clearance	Eucalyptus	2	Clear, Endweight	Staff		
4/3/2024	3148	Hanger	Shamel Ash	10	Hanger in canopy	Staff		
4/4/2024	2354	Trim	King Palm	2	Full trim	Staff		
4/4/2024	5510	Hanger	Canary Island Pine	4	Hanger in canopy	Staff		
4/4/2024	5418	Removal	Red Gum	25	In Decline	Staff	Peppermint Willow	TBD
4/5/2024	3217	Trim	Catalina Cherry	6	Full trim	Staff		
4/5/2024	3219	Hanger	Shamel Ash	6	Hanger in canopy	Staff		
4/5/2024	3324	Hanger	Aleppo Pine	4	Hanger in canopy	Staff		
4/8/2024	5278	Trim	Christmas Tree	7	Full trim	Staff		
4/9/2024	2169	Removal	Mulberry	16	In Decline	Staff	Strawberry Tree	TBD
4/9/2024	2126	Clearance	2 Wilson Holly	5	Clear, Endweight	Staff		
4/12/2024	5461	Clearance	Camphor Tree	2	Clear, Endweight	Staff		
4/16/2024	3298	Removal	Silk Oak	12	In Decline	Staff	Australian Willow	TBD
4/19/2024	2195	Trim	3 Torulosas	6	Full trim	Staff		
4/19/2024	2340	Removal	Ornamental Pear	3	In Decline	Staff	Western Red Bud	TBD

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***Schedule is subject to change**

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STAFF REPORT

DATE: May 2, 2024
FOR: Landscape Committee
SUBJECT: Tree Removal or Off-Schedule Trimming Request: 2152-B Ronda Granada – One Aleppo Pine Tree

RECOMMENDATION

Deny the request for the removal or off-schedule trimming of one Aleppo Pine located at 2152-B Ronda Granada.

BACKGROUND

The resident purchased the unit in July 2017, and is requesting the removal or the off-schedule trimming of one Aleppo Pine tree, *Pinus Halepensis*, located at the west side of the manor. The reason cited for the removal or off-schedule trimming is a perception of the tree being overgrown and pine needle debris. Additionally, tree lean and structural damage were cited factors. There are four additional signatures on the request form in favor and one against the removal or off-schedule trimming. Four additional signatures to trim only. (Attachment 1).

The Aleppo Pine tree were last pruned in May of 2022. Future trimming is tentatively scheduled for fiscal year 2024 as this tree is on a six-year trim cycle. The height of the tree is approximately 60 feet with a trunk diameter of approximately 61 inches. The tree is growing in the planter bed approximately 30 feet from the building.

DISCUSSION

At the time of inspection, the Aleppo Pine tree was found to be in good condition. There were no signs of pests or previous pest damage, no decay, and no lean towards the building. There were no surface roots impacting the manor.

As to the proximity of the tree to the manor, there is more than sufficient room between the manor and the tree. Over trimming can contribute to increasing the volume of needles in the canopy head, weakening the canopy structure and have the reverse of the overall intended effect.

This tree does not meet the parameters set forth in §3.3.3, Infrastructure Conflicts, of the Third Mutual Urban Forest Management Plan. It is the recommendation of the staff the tree removal be denied.

The tree does not meet the parameters set forth in §3.2.2.1, Tree Pruning Recommendations, of the Third Mutual Urban Forest Management Plan. It is the recommendation of staff the off-schedule trimming be denied.

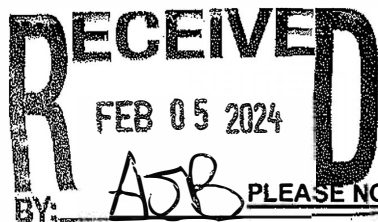
FINANCIAL ANALYSIS

The cost to remove the Aleppo Pine tree is approximately \$4,819. The cost to trim the tree at a crew rental cost is approximately \$800 and scheduled trimming of \$450. The estimated value of the tree is \$17,220 each based on the tree inventory data.

Prepared By: John Cox, Landscape Manager
Reviewed By: Kurt Wiemann, Director of Field Operations
Megan Feliz, Department Administrative Assistant

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form
Attachment 2: Photographs

**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

2152 RONDA GRANADA B

Address

FEB 5, 2024

Today's Date

FRED KIM

Resident's Name

(714) 402-2737

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.



Tree Removal

☐ New Landscape☐ Off-Schedule Trimming

Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.



Structural Damage

☐ Sewer Damage

Overgrown

☐ Poor Condition

Litter/Debris

☐ Personal PreferenceOther (explain): THERE IS A VERY HIGH POSSIBILITY OF CAUSING STRUCTURAL DAMAGE**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

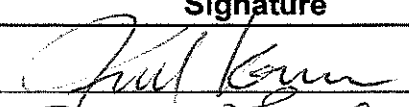
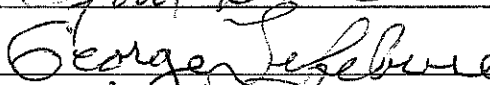
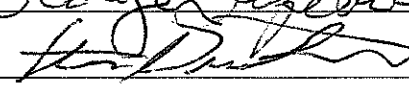
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

THE PINE TREE IS OVERGROWN AND GREW! TALLER THAN A 10-STORY BUILDING.
AND PINE TREE NEEDLES CLOG THE GUTTERS IN THE RAIN AND CAUSING GREAT
IN CONVENIENCE IN CLEANING. ABOVE ALL THE PINE TREE IS LEANING MORE TOWARDS
THE BUILDING AS TIME GOES BY.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	2152 B	X		
	2152 A	X		
	2152 P	X		
	2152 O			X
EDDIE HURT	2152 Q	X		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

FRED KIM
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

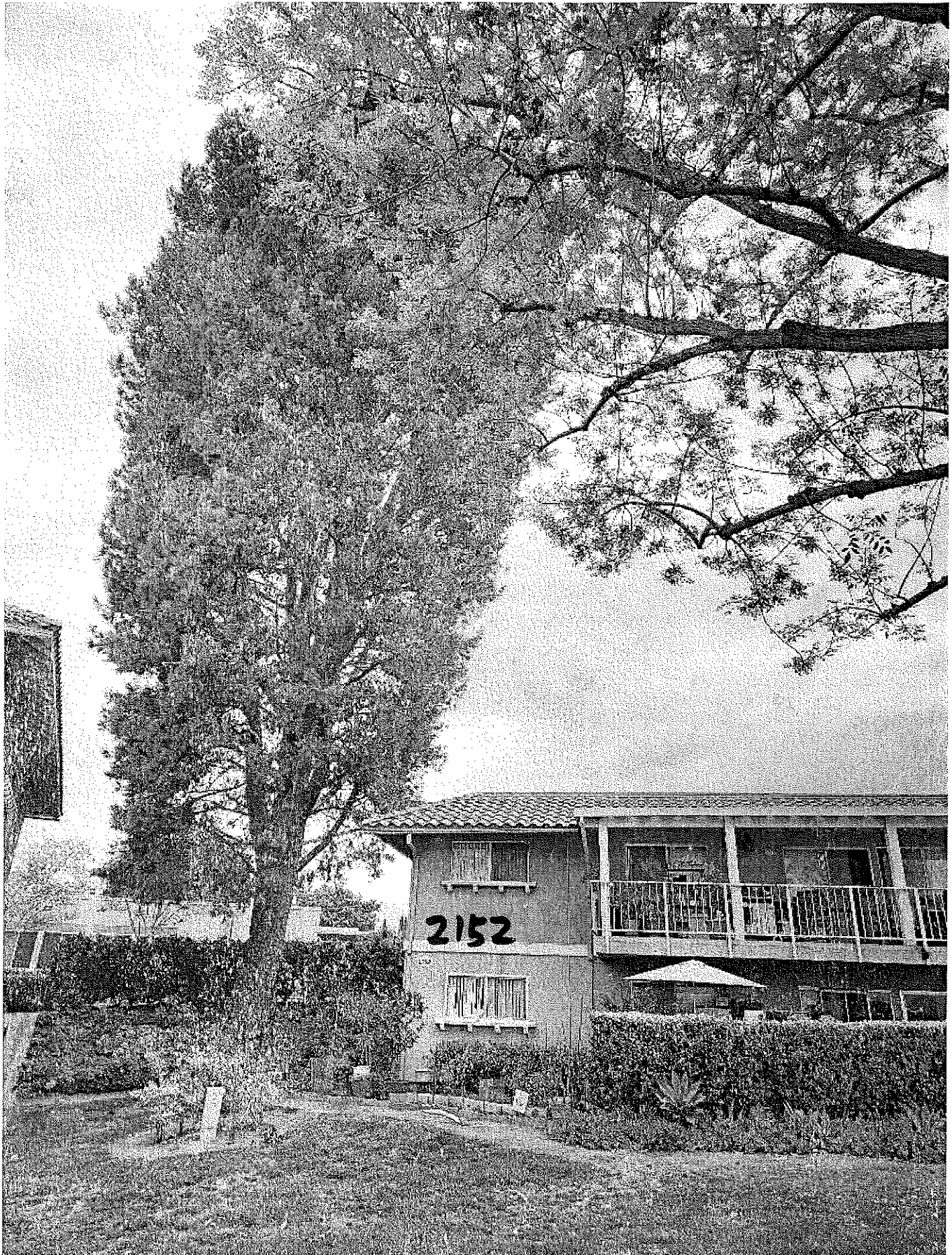
TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

Signature of Neighbors affected by This Request

Signature	Manor #	For	Undecided	Against
<i>C. W. Woodbury</i>	2153 D	TRIMM DOWN		
<i>Thompson</i>	2153 P	Trim it down		
<i>Esther J. ...</i>	2153 C	TRIMM		
<i>C. E. ...</i>	2153 A	TRIMM		
	2153			
	2153			



Laguna Woods Village Landscape Dept.

February 5, 2024

Re : Request for Tree Removal

To whom it may concern:

There is a pine tree leaning towards the manor 2152 Ronda Granada LW Village. as you all aware, this pine tree is over 50 years old and was planted when LW village started. It is over grown and grew humongous and taller than a 10-story building. And there have been many problems because it was not properly trimmed in the past.

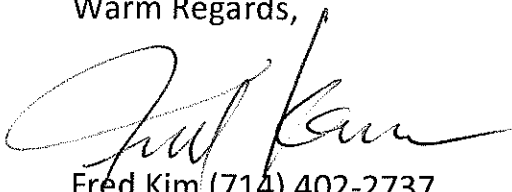
First of all, every time it rained pine tree needles filled the roof and gutters, preventing the rain water from flowing also, after pine needles fall around the manor we have to spend a lot of time and effort to cleaning.

Secondly, I am not the only one who feels the pine tree appears to be leaning towards the manor every year when compared to year past.

Above all, worse case scenario, if a pine tree falls on the manor, damage to the building is expected to be very serious. Also, this pine tree is not beneficial to any neighbors except for unit 2152 "O" other than that, all neighbors strongly, think it would be a wise decision to prevent all problems in advance by remove it or trimming down the pine tree to reduce the weight, would be better than doing nothing.

If you have a any question or concern Please contact me number below.
Thank you for your consideration.

Warm Regards,



Fred Kim (714) 402-2737

fk111@yahoo.com

2152 Ronda Granada Unit B

Laguna Woods, CA 92637

Attachment 2

















STAFF REPORT

DATE: May 2, 2024
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5500-3E Paseo Del Lago – Two Chinese Flame Trees

RECOMMENDATION

Deny the request for the removal of two Chinese Flame trees located at 5500-3E Paseo Del Lago.

BACKGROUND

The resident purchased the unit in October 2023, and is requesting the removal of two Chinese Flame trees, *Koelreuteria Bipinnata*, located at the front entry of the manor. The reason cited for the removal is the deciduous nature of the species leaving it defoliated for half of the year. There are six additional signatures on the request form in favor of the removal (Attachment 1).

The Chinese Flame trees were last pruned in September of 2022. Future trimming is tentatively scheduled for fiscal year 2024 the tree is on a two-year trim cycle. The height of the trees are approximately 25-30 feet with a trunk diameter of approximately 9 inches. The tree is growing in the turf approximately 30 feet from the building.

DISCUSSION

At the time of inspection, the Chinese Flame trees were found to be in fair condition. There were signs of pests or previous pest damage, no decay, and no lean towards the building. There were no surface roots impacting the manor.

The issue being tree species preference, if accommodated, could open the door to many similar requests community wide. Given the time necessary for new trees to develop to maturity, replacement trees would most certainly be too immature to be satisfactory if allowed.

This tree does not meet the parameters set forth in Resolution 03-21-10, Tree Maintenance Policy "Tree Removal: *Unless a purposeful reason exists, trees should not be removed merely because they are messy or because of residents' personal preferences concerning shape, color, size or fragrance.*" It is the recommendation of the staff the tree removal be denied.

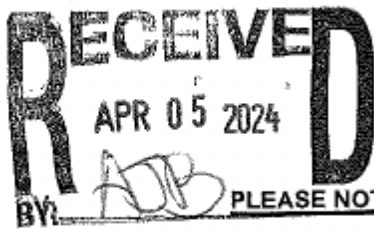
FINANCIAL ANALYSIS

The cost to remove the Chinese Flame trees are approximately \$580 each. The cost to trim the tree at a crew rental cost is approximately \$450 and scheduled trimming is \$185. The estimated value of the trees is \$1,030 each based on the tree inventory data.

Prepared By: John Cox, Landscape Manager
Reviewed By: Kurt Wiemann, Director of Field Operations
Megan Feliz, Department Administrative Assistant

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form
Attachment 2: Photographs



MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5500 Paseo Del Lago W 3E
Address

4/5/2024
Today's Date

KYLE WAHNG
Resident's Name

949 400 0296
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
☒ Other (explain): change to all season green tree.

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☒ Poor Condition
☐ Litter/Debris ☐ Personal Preference
☐ Other (explain): NO GREEN even in spring

GUIDELINES:

- Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Entrance toward west two trees seems dying
see attached pictures. Please remove or
change to all season green trees thank you

Signatures of All Neighbors Affected By This Request

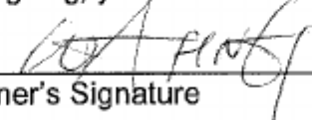
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Donna Davis	5540 26	✓		
Margaret DiBona	55003F	✓		
Jim L. Cha	55003B	✓		
Guy Blake	55003C	✓		
Bruce Davis	5500 2E	✓		
MM	5500 1D	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

KYLE WAHNG
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____





Attachment 2















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STAFF REPORT

DATE: May 2, 2024
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5584-A Via Dicha – One Canary Pine Tree

RECOMMENDATION

Deny the request for the removal of one Canary Pine tree located at 5584-A Via Dicha.

BACKGROUND

The resident purchased the unit in April 2022, and is requesting the removal of one Canary Island Pine tree, *Pinus Canariensis*, located at the back of the unit on the slope. The reason cited for the removal is potential for slipping on pine needles. There is one additional signature on the request form in favor of the removal (Attachment 1).

The Pine tree was last pruned in August of 2022. Future trimming is tentatively scheduled for fiscal year 2028 as this tree is on a six-year trim cycle. The height of the tree is approximately 60 feet with a trunk diameter of approximately 22 inches. The tree is growing on the slope approximately 30 feet from the building.

DISCUSSION

At the time of inspection, the Canary Pine tree was found to be in good condition. There were no signs of pests or previous pest damage no decay; there is a slight counter-balancing tree curvature towards the building due to the slope. There were no surface roots impacting the manor.

The street below is lined with Canary Island Pines at similar distances from several adjacent units. This tree does not meet the parameters set forth in §3.3.3, Infrastructure Conflicts, of the Third Mutual Urban Forest Management Plan. It is the recommendation of the staff the tree removal be denied.

FINANCIAL ANALYSIS

The cost to remove the Canary Pine tree is approximately \$1,580. The cost to trim the tree at a crew rental cost is approximately \$450 and scheduled trimming is \$185. The estimated value of the tree is \$9,110 based on the tree inventory data.

Prepared By: John Cox, Landscape Manager
Reviewed By: Kurt Wiemann, Director of Field Operations
Megan Feliz, Department Administrative Assistant

ATTACHMENT(S)

Attachment 1:	Mutual Landscape Request Form
Attachment 2:	Photographs

RECEIVED
NOV 28 2023
BY: ADP



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5584 UNIT A
Address /
DAYA GUPTA / CHANDER GUPTA
Resident's Name

Nov 13, 2023
Today's Date
204-958-3937
Telephone Number
204-291-2400

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ① ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☒ Poor Condition
☒ Litter/Debris ☐ Personal Preference ☒ View Obstruction
☐ Other (explain): LOT OF PINE NEEDLES, HEALTH HAZARD

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Mutual Landscape Request Form

Revised: October 2017

Page 1 of 2

GETTING

OVER →

② Magnolia Trees - Deep Trimming

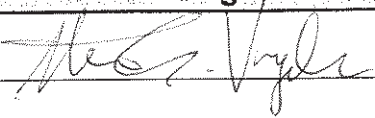
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

① The needles from pine tree are covering the side walk and verandah which is the only area for me to walk with my walker. I fall frequently. Hence there is a health hazard. ② Pine Tree should be removed.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	5584B	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11/28/2023

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature 

Owner's Name DAYA GUPTA

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

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